

REVISED 02/15/2024



City of San Diego Community Development Division (CDD)

**FY 2025 COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR QUALIFICATIONS (CDBG RFQ) TIMELINE***

Deadline	Action
October 9, 2023	FY 2025 CDBG RFQ Released via ED Grants
October 11, 2023	CPAB Meeting (RFP Scoring Criteria Item)
October 12, 2023	FY 2025 CDBG RFQ Workshop ED Grants Overview Virtual Recorded Meeting: 10 am (PDT)
October 16 – October 27, 2023	Virtual Technical Assistance Meetings, by Appointment Only
November 3, 2023 No later than 5:00 p.m. (PDT)	Deadline to Email RFQ-Related Questions to CDBG@sandiego.gov
November 3, 2023 No later than 5:00 p.m. (PDT)	Deadline to Request Updates to Primary/Secondary Representatives on ED Grants
November 6, 2023	Last Day of FAQ Posting on ED Grants
November 8, 2023	CPAB Meeting
November 9, 2023 No later than 12:00 p.m. (PST)	Deadline to Request ED Grants Navigation Assistance/Staff Support (NO EXCEPTIONS)
November 9, 2023 No later than 5:00 p.m. (PST)	Deadline to Submit FY 2025 CDBG RFQ Response via ED Grants (NO EXCEPTIONS)
November 13 - 28, 2023	Community Development Division Office Review of RFQ Responses
November 10 and November 23, 2023	Veterans Day Holiday and Thanksgiving Holiday Observed (City Offices Closed)
December 4, 2023	Notification of Results: All Respondent Organizations Notified of Results of RFQ Determination ("Qualified" or "Not Qualified") via Email Generated by ED Grants
December 15, 2023 - January 19, 2024	FY 2025 CDBG RFP Release, Response Period, and Submittal Deadline

**Dates subject to change.*

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NOTE: Applicants deemed "not qualified" through the Request for Qualifications (RFQ) process are precluded from participating in the Request for Proposals (RFP) phase.

<i>City of San Diego Community Development Division (CDD)</i> FY 2025 COMMUNITY DEVELOPMENT BLOCK GRANT REQUEST FOR PROPOSALS (CDBG RFP) TIMELINE*	
Deadline	Action
December 12, 2023	Mandatory FY 2025 CDBG RFP Virtual Workshop, 10 am (PST) <i>NOTE:</i> All applicants must attend this session or certify they have viewed the recorded presentations.
December 13, 2023	CPAB Meeting (Tentative)
December 15, 2023	FY 2025 CDBG RFP released via ED Grants
December 18 - 22, 2023	Virtual Technical Assistance Meetings, by Appointment Only
December 25, 2023 and January 1, 2024	Christmas Day and New Year's Day (City Offices Closed)
January 2 - 12, 2024	Virtual Technical Assistance Meetings, by Appointment Only
January 10, 2024	CPAB Meeting (Tentative)
January 15, 2024	Martin Luther King Jr. Day (City Offices Closed)
January 16, 2024 No later than 5:00 p.m. (PST)	Deadline to Email RFP-Related Questions to CDBG@sandiego.gov
January 16, 2024 No later than 5:00 p.m. (PST)	Deadline to Request Updates to Primary/Secondary Representatives on ED Grants
January 17, 2024	Last Day of FAQ Posting on ED Grants
January 19, 2024 No later than 12:00 p.m. (PST)	Deadline to Request ED Grants Navigation Assistance/Staff Support (NO EXCEPTIONS)
January 19, 2024 No later than 5:00 p.m. (PST)	Deadline to Submit FY 2025 CDBG RFP Responses via ED Grants (NO EXCEPTIONS)

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City of San Diego Community Development Division (CDD)
**FY 2025 COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR PROPOSALS (CDBG RFP) TIMELINE***

Deadline	Action
January 22 – February 2, 2024	CDD Staff Review of RFP Proposals
February 5 - 6, 2024	CDD Staff Internal Verification of RFP Reviews; Preparation for Release to Consolidated Plan Advisory Board (CPAB)
February 7 – 28, 2024	FY 2025 CDBG RFP Materials Available to Consolidated Plan Advisory Board (CPAB) Members for Review and Scoring
February 7 – 23, 2024	Potential CPAB Ad Hoc Meetings on Proposals
February 7, 2024 (Tentative)	CPAB Meeting (<i>Tentative Mandatory Proposal Presentations for Certain RFP Categories, if Needed</i>)
March 4, 2024	CPAB FY 2025 CDBG Scoring Results Due to CDD Staff
March 7, 2024	FY 2025 CDBG RFP Scoring Results Posted on CDBG Program Website and Emailed to Interest List
March 13, 2024	CPAB Meeting; FY 2025 CDBG RFP Scores Ratified and Funding Recommendations Forwarded to City Council for Approval
April 2024 (tentative)	FY 2025 CDBG Funding Recommendations Presented to Economic Development & Intergovernmental Relations Committee for Approval with FY 2025 Annual Action Plan
April or May 2024 (tentative)	FY 2025 CDBG Funding Recommendations Presented to City Council for Approval with FY 2025 Annual Action Plan; Contracts Begin July 1, 2024

**Dates subject to change*